



# TENANT APPLICATION TO RENT

Visit [www.RNBelkgrove.com](http://www.RNBelkgrove.com) to Pay Your \$45 Printed Application Fee

FORM  
AP-TN

7/8/2018

**INDIVIDUAL APPLICATIONS REQUIRED FROM EACH OCCUPANT 18 YEARS OF AGE OR OLDER  
(PLEASE PRINT CLEARLY & COMPLETE ALL SECTIONS TO AVOID A DELAY IN PROCESSING)**

<b>OFFICE USE ONLY:</b> RECEIVED ON (MM/DD/YY):	AT (HH:MM, AM/PM):	FEE RECEIVED (\$): <input type="checkbox"/> CASH <input type="checkbox"/> PAYPAL <input type="checkbox"/> CHECK <input type="checkbox"/> OTHER	AGENT ID: SIGNATURE:
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PROPERTY #(S)	OR DESIRED RENTAL ADDRESS	DESIRED MOVE-IN DATE
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LAST NAME	FIRST NAME	MIDDLE NAME	SOCIAL SECURITY NUMBER
OTHER NAMES USED IN THE LAST TEN YEARS		WORK PHONE NUMBER	HOME PHONE NUMBER
DATE OF BIRTH	EMAIL		MOBILE PHONE NUMBER
DRIVER'S LICENSE #	EXPIRATION	STATE	OTHER ID

1. PRESENT ADDRESS	CITY	STATE	ZIP CODE
DATE IN	DATE OUT	OWNER/AGENT NAME	OWNER/AGENT PHONE #
REASON FOR MOVING			CURRENT MONTHLY RENT \$ _____ per month

2. PREVIOUS ADDRESS (If less than 2 years)	CITY	STATE	ZIP CODE
DATE IN	DATE OUT	OWNER/AGENT NAME	OWNER/AGENT PHONE #
REASON FOR MOVING			

3. PREVIOUS ADDRESS (If less than 2 years)	CITY	STATE	ZIP CODE
DATE IN	DATE OUT	OWNER/AGENT NAME	OWNER/AGENT PHONE #
REASON FOR MOVING			

PROPOSED OCCUPANTS (PLEASE LIST ALL IN ADDITION TO YOURSELF)			
NAME	DATE OF BIRTH (MM/DD/YY)	NAME	DATE OF BIRTH (MM/DD/YY)

IF YOU WILL HAVE PETS	NUMBER OF EACH PET <input type="checkbox"/> DOG(S) <input type="checkbox"/> CAT(S) <input type="checkbox"/> OTHER(S)	DESCRIBE BREED & SIZE/WEIGHT & AGE
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Are you a current member of the armed forces (Including the national guard and reserves)?    Yes I am    No I am not

Have you ever filed for bankruptcy?    Yes    No      Have you ever been evicted or asked to move?    Yes    No

Have you ever been convicted of selling, distributing or manufacturing illegal drugs?    Yes    No

Have you ever filed suit against a landlord?    Yes    No    Please Explain:

Do you have a water bed, an aquarium or any other water filled furniture?    Yes    No    Please Explain:

Are you a smoker?    Yes    No    Please Explain:

A PRESENT OCCUPATION & SOURCE(S) OF INCOME		COMPANY/EMPLOYER NAME	
NAME OF YOUR SUPERVISOR		SUPERVISOR'S PHONE #	HOW LONG WITH EMPLOYER
EMPLOYER'S ADDRESS		CITY, STATE, ZIP CODE	

CURRENT **NET** INCOME PLEASE CHECK ONE  
 \$ PER  WEEK  MONTH  YEAR

B OTHER SOURCE OF INCOME:

CURRENT **NET** INCOME PLEASE CHECK ONE  
 \$ PER  WEEK  MONTH  YEAR

IN CASE OF EMERGENCY, NOTIFY	ADDRESS, STREET, CITY, STATE, ZIP CODE	RELATIONSHIP	PHONE
1.			
2.			

PERSONAL REFERENCES	ADDRESS, STREET, CITY, STATE, ZIP CODE	LENGTH OF ACQUAINTANCE	RELATIONSHIP	PHONE
1.				
2.				

AUTOMOBILE MAKE:	MODEL:	YEAR:	LICENSE PLATE:
1.			
2.			
3.			

Applicant represents that all the above statements are true and correct and hereby authorizes verification of the above items including, but not limited to, the obtaining of a credit report and agrees to furnish additional credit references upon request. Applicant consents to allow **RNB PM Elk Grove** to disclose tenancy information to previous or subsequent Owners/Agents and grants permission to gather information about the applicant from their personal references, current and previous employers, landlords, credit sources, and bureaus to facilitate **RNB PM Elk Grove** in determining the status of rental application. The consent survives the expiration of my tenancy.



- **RNB PM Elk Grove** requires a payment of \$45.00, which is to be used to screen Applicant with respect to credit history and other background information.
- An application will not be processed until payment is received in the form of cash, credit card, cashiers check or money order. Personal checks are accepted but application will not be processed until funds clear.
- The processing fee is non-refundable if the application is processed. If the application is unprocessed you may choose a full refund or a credit to another property.
- An applications will not be processed if the application is incomplete or unreadable.

The amount charged is itemized as follows:

1. Actual cost of credit report, unlawful detainer (eviction) search, and bad check reports..... \$10.00
2. Cost to obtain, process and verify screening information (may include staff time and other soft costs)..... \$35.00
3. Total fee charged for a printed/paper application..... \$45.00

Visit [www.RNBelkgrove.com](http://www.RNBelkgrove.com) and Applying Online

DATE: \_\_\_\_\_ APPLICANT (Signature Required): \_\_\_\_\_

**SUBMIT APPLICATION BY ONE OF THE FOLLOWING METHODS**

1. Apply Online at [www.RNBelkgrove.com](http://www.RNBelkgrove.com)
2. Drop off or mail application and payment to: RNB PM Elk Grove at 9245 Laguna Springs Dr. #200 Elk Grove, Ca, 95758
3. Fax application to 916-306-0518. To make a payment call 916-306-0517 or visit us online [www.RNBelkgrove.com/app-elm-grove.php](http://www.RNBelkgrove.com/app-elm-grove.php)
4. Email applications to [Applications@RNBelkgrove.com](mailto:Applications@RNBelkgrove.com). To make a payment visit us online at [www.RNBelkgrove.com/app-elm-grove.php](http://www.RNBelkgrove.com/app-elm-grove.php)

**PLEASE NOTE: First Come, first qualified, first served. Processing takes on average 5-7 business days. Once screening is complete we will notify you. Your place in line can only be confirmed 24 hours after submission.**

**CALIFORNIA APARTMENT ASSOCIATION CODE FOR EQUAL HOUSING OPPORTUNITY**

The California Apartment Association supports the spirit and intent of all local, state and federal fair housing laws for all residents without regard to color, race, religion, sex, marital status, mental or physical disability, age, familial status, sexual orientation, or national origin. The California Apartment Association reaffirms its belief that equal opportunity can best be accomplished through effective leadership, education, and the mutual cooperation of owners, managers, and the public. Therefore, as members of the California Apartment Association, we agree to abide by the following provisions of this Code for Equal Housing Opportunity:

- We agree that in the rental, lease, sale, purchase, or exchange of real property, owners and their employees have the responsibility to offer housing accommodations to all persons on an equal basis
- We agree to set and implement fair and reasonable rental housing rules and guidelines and will provide equal and consistent services throughout our residents' tenancy.
- We agree that we have no right or responsibility to volunteer information regarding the racial, creed, or ethnic composition of any neighborhood, and we do not engage in any behavior or action that would result in "steering"
- We agree not to print, display, or circulate any statement or advertisement that indicates any preference, limitations, or discrimination in the rental or sale of housing.





# RENTAL INFORMATION REQUEST

FORM  
AP-TN

7/8/2018

The RENTAL INFORMATION REQUEST form (page 3) is used by RNB PM Elk Grove to obtain an Applicant's rental history from their current or former Landlord or Agent. Information regarding an Applicant's rental history must be obtained and may be used solely to evaluate the Applicant for rental housing:

- **Section One needs to be completed by the Applicant** in order to grant RNB PM Elk Grove authorization to obtain the Applicant's rental history. The Applicant's signature in section one gives the current landlord permission to give Applicant's rental history to RNB. The authenticity of this request may be verified by contacting the Applicant below. Copies of this form with Applicant's signature are suitable.
- **Section Two needs to be completed by the current or former Landlord or Agent** of the Applicant.

PLEASE NOTE: If the Applicant owns the residence in which they currently reside then this form does not need to be completed.

### - SECTION ONE - APPLICANT'S AUTHORIZATION FOR RELEASE OF INFORMATION

APPLICANT'S NAME		PHONE #
DATE	SIGNATURE	

PREVIOUS ADDRESS THIS REQUEST IS REGARDING	CITY	STATE	ZIP CODE
LANDLORD/AGENT NAME		PHONE #	
MOVE-IN DATE	MOVE-OUT DATE	FAX #	

### LANDLORD/AGENT ONLY - SECTION TWO - RENTAL INFORMATION REQUEST

1.) PLEASE CONFIRM THAT APPLICANT LIVED AT YOUR PROPERTY DURING THE PERIOD INDICATED ABOVE,  
 YES THEY DID       NO, PLEASE SPECIFY THE DATES OF TENANCY  
FROM (MM/YYYY): \_\_\_\_\_ to (MM/YYYY): \_\_\_\_\_

2.) IN THE LAST 12 MONTHS, HOW MANY TIMES DID THE APPLICANT PAY THE RENT LATE?  
 ZERO       1       2       3+

3.) DOES THIS APPLICANT CURRENTLY OWE YOU MONEY FOR UNPAID RENT?     YES     NO

4.) DID YOU EVER EVICT THIS APPLICANT FROM YOUR RENTAL PROPERTY?     YES     NO

5.) DID THIS APPLICANT CAUSE ANY SUBSTANTIAL DAMAGE TO YOUR RENTAL UNIT AND IF SO DID THEY PAY IN FULL FOR ANY REPAIRS?     YES     NO       PAID IN FULL     STILL OWES

6.) DID APPLICANT EVER SUBMIT A CHECK TO YOU THAT WAS RETURNED BY THEIR FINANCIAL INSTITUTION DUE TO NON SUFFICIENT FUNDS (NSF)?     YES     NO

7.) WAS A THREE DAY NOTICE TO PERFORM OR QUIT EVER SERVED TO THE APPLICANT?     YES     NO

8.) DOES THE APPLICANT HAVE A PET?     YES \_\_\_\_\_     NO

SECTION TWO COMPLETED BY	PHONE #
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**PLEASE MAIL, EMAIL OR FAX THIS FORM TO RNB PM ELK GROVE AS SOON AS POSSIBLE (24-48 HOURS) INTERESTED IN OUR MANAGEMENT SERVICES? CALL 916-306-0517 TODAY!**

9245 Laguna Springs Dr. #200, Elk Grove Ca, 95758

BUS: 916.306.0517 FAX: 916.306.0518 EMAIL: Applications@RNBelkgrove.com